



THE WAREHOUSE DANCE COMPANY

POLICIES & FORMS HANDBOOK

Effective Date: June 2, 2026

Welcome to The Warehouse Dance Company ("WDC").

This Policies & Forms Handbook contains the official policies governing participation in classes, camps, clinics, private lessons, competition team activities, performances, recitals, conventions, travel opportunities, merchandise purchases, volunteer activities, and other studio-sponsored events.

By enrolling in, attending, participating in, volunteering for, or otherwise engaging in any WDC activity, participants and/or their parent or legal guardian acknowledge and agree to comply with all policies contained within this handbook.

This handbook supersedes and replaces all prior versions of policies covering the same subject matter.

The Warehouse Dance Company reserves the right to modify, amend, interpret, suspend, enforce, or change any policy contained within this handbook at any time, with or without notice.

Continued participation in WDC activities constitutes acceptance of the most current version of this handbook and all policies contained herein.

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## SECTION 1

### THE WAREHOUSE DANCE COMPANY

#### FINANCIAL POLICIES & PAYMENT AGREEMENT

Effective Date: June 2, 2026

This Financial Policies & Payment Agreement supersedes and replaces all prior payment, billing, refund, collection, and financial policies previously issued by The Warehouse Dance Company ("WDC").

By enrolling in any class, competition team, camp, clinic, private lesson, event, performance, travel opportunity, recital, merchandise purchase, or other service offered by The Warehouse Dance Company, the customer, parent, legal guardian, and/or financially responsible party agrees to the following Financial Policies & Payment Agreement.

#### 1. PAYMENT AUTHORIZATION

Customers authorize The Warehouse Dance Company to charge any payment method on file, including ACH (bank draft), debit card, credit card, or other approved payment methods, for all charges incurred on their account.

Charges may include, but are not limited to:

- Tuition
- Registration fees
- Costume fees
- Competition fees
- Competition costume fees
- Convention fees
- Recital fees
- Private lessons
- Camps and clinics
- Merchandise
- Travel expenses
- Special events
- Processing fees
- Late fees
- Returned payment fees
- Any other charges posted to the account

Customers are responsible for maintaining accurate payment information and ensuring sufficient funds are available for all scheduled payments.

#### 2. AUTOMATIC PAYMENTS

Customers authorize WDC to automatically process payments using the payment method on file.

WDC reserves the right to process outstanding balances, overdue charges, failed payments, returned payments, and authorized fees using the payment method on file.

Failure to receive an invoice, email, text message, statement, reminder, or notification does not relieve the customer of responsibility for timely payment.

#### 3. PAYMENT METHODS & PROCESSING FEES

The Warehouse Dance Company accepts:

- ACH (Bank Draft)
- Cash
- Check
- Debit Card
- Credit Card

In an effort to cover the costs of credit card processing fees, WDC will charge a 2.89% + \$0.30 per transaction fee to every transaction paid with a Visa, Mastercard, or Discover credit card. This does not apply to debit cards or other forms of payment.

Customers may avoid credit card processing fees by utilizing ACH (bank draft), cash, check, debit card, or any other exempt payment method when available.

Processing fees, accepted payment methods, and payment procedures may be modified at any time in accordance with applicable laws and payment processor requirements.

#### 4. PRIMARY ACCOUNT HOLDER

The individual who enrolls the student, signs registration documents, or is responsible for the majority of account payments shall be considered the Primary Account Holder.

The Primary Account Holder remains financially responsible for all charges incurred on the account unless otherwise approved by WDC in writing.

Changes to the Primary Account Holder must be supported by appropriate legal documentation and submitted to [info@warehousedanceco.com](mailto:info@warehousedanceco.com) for review.

#### 5. ACCOUNT RESPONSIBILITY

Customers agree to pay all charges when due.

This includes but is not limited to:

- Tuition
- Registration fees
- Competition fees
- Costume fees
- Recital fees
- Camps
- Clinics
- Private lessons
- Merchandise
- Travel expenses
- Special events
- Any other charges owed to WDC

Customers are responsible for monitoring their account balance and ensuring all charges are paid on time.

#### 6. DELINQUENT ACCOUNTS & ACCOUNT HOLDS

WDC reserves the right to place any account on hold at any time if a balance remains unpaid beyond its due date.

Accounts placed on hold may lose eligibility to participate in:

- Classes
- Rehearsals
- Private lessons
- Camps
- Clinics
- Competitions
- Competition entries
- Convention registrations
- Costume orders
- Recital participation
- Performances
- Travel opportunities
- Merchandise purchases
- Special events
- Any other WDC activity

Competition entries, convention registrations, travel reservations, costume orders, recital participation, and special event participation may be withheld, canceled, or denied for accounts that are not in good standing.

WDC shall not be responsible for missed deadlines, forfeited fees, missed opportunities, competition entries, costume orders, travel reservations, performance opportunities, or other losses resulting from unpaid balances.

#### 7. DELINQUENT ACCOUNT SCHEDULE

Accounts more than thirty (30) days past due shall be considered delinquent.

##### 30 DAYS PAST DUE

- Account may remain on hold.
- Student participation privileges may remain suspended.
- A \$25 late fee may be assessed.

##### 60 DAYS PAST DUE

- Account may remain on hold.
- Student participation privileges may remain suspended.
- An additional \$25 late fee may be assessed.

##### 90 DAYS PAST DUE

- Account may remain on hold.
- Student participation privileges may remain suspended.
- An additional \$50 late fee may be assessed.
- WDC reserves the right to pursue collections, legal action, small claims court proceedings, and any other remedies available under law.

#### 8. PAYMENT PLANS

Payment plans may be offered solely at the discretion of WDC.

Families who maintain an approved payment plan and remain current on the agreed-upon schedule will generally not be subject to additional late fees, collection actions, or participation restrictions while the agreement remains in good standing.

Failure to comply with an approved payment plan may result in immediate reinstatement of all collection efforts, restrictions, and fees.

#### 9. RETURNED PAYMENTS

Returned ACH payments, declined bank drafts, returned checks, chargebacks, failed payment transactions, and other returned payments may be assessed a \$25 returned payment fee in addition to any fees assessed by the financial institution or payment processor.

#### 10. REFUND POLICY

All payments made to The Warehouse Dance Company are considered final unless otherwise stated in this policy.

Refunds are not guaranteed and all refund, credit, and cancellation requests are subject to review and approval by WDC management.

WDC reserves the right to issue studio credit in lieu of a cash refund at its sole discretion.

#### 11. NON-REFUNDABLE ITEMS

The following items are non-refundable:

- Registration fees
- Tuition payments already processed
- Competition fees
- Convention fees
- Competition team fees
- Choreography fees
- Competition costume fees
- Recital fees once expenses have been incurred
- Disney and travel-related expenses
- Travel fees
- Custom ordered costumes
- Custom merchandise
- Team apparel
- Recital apparel
- Special order items
- Administrative fees
- Processing fees
- Services already rendered, including classes, rehearsals, camps, clinics, performances, and private lessons already attended

#### 12. COMPETITION, CONVENTION & TRAVEL EXPENSES

Competition fees, convention fees, choreography fees, competition costume fees, team fees, travel expenses, Disney expenses, and other competition-related costs are non-refundable once incurred, submitted, ordered, scheduled, committed, or paid by WDC.

#### 13. CAMPS & CLINICS

Camp and clinic fees are generally non-refundable.

Studio credit may be issued at the sole discretion of WDC management if cancellation occurs prior to the start of the event.

No refunds or credits will be issued for camps or clinics that have already begun unless approved by management due to extraordinary circumstances.

#### 14. PRIVATE LESSONS

Private lessons require a minimum of twenty-four (24) hours notice for cancellation or rescheduling.

Lessons canceled with less than twenty-four (24) hours notice may be forfeited without refund, credit, or rescheduling.

#### 15. WEATHER, EMERGENCY & STUDIO CLOSURES

WDC does not provide refunds for classes, rehearsals, camps, events, or activities canceled due to weather, natural disasters, public emergencies, utility outages, government actions, facility issues, instructor illness, or circumstances beyond WDC's control.

Make-up classes, alternative instruction, credits, or other accommodations may be offered at the sole discretion of WDC but are not guaranteed.

#### 16. CHARGEBACKS & PAYMENT DISPUTES

Filing a chargeback, payment dispute, or payment reversal does not eliminate the customer's obligation to pay valid charges owed to WDC.

WDC reserves the right to pursue collection efforts, legal remedies, recovery of fees, and any other remedies permitted by law in connection with disputed charges.

#### 17. COLLECTIONS & LEGAL ACTION

The customer agrees to remain financially responsible for all amounts owed to WDC.

In the event collection efforts become necessary, WDC reserves the right to pursue collection activities, legal action, small claims court proceedings, and any other remedies permitted by law.

To the fullest extent permitted by law, the customer agrees to pay all costs incurred in collecting unpaid balances, including collection costs, filing fees, court costs, service fees, reasonable attorney fees, and related expenses.

#### 18. COMMUNICATIONS

Customers agree to receive communications from WDC regarding billing, payments, account balances, studio updates, policies, and operational matters through email, text message, phone calls, parent portal notifications, social media, or other communication methods.

#### 19. ELECTRONIC SIGNATURE

Checking the acceptance box during registration, enrollment, booking, participation, or any online transaction constitutes a legally binding electronic signature.

By providing an electronic signature, the customer acknowledges that they have read, understood, and agree to be bound by this Financial Policies & Payment Agreement and all other policies maintained by WDC.

## 20. POLICY CHANGES

The Warehouse Dance Company reserves the right to modify, amend, interpret, suspend, enforce, or change this policy and any other company policy, fee, procedure, requirement, or program at any time, with or without notice.

Continued enrollment, participation, or use of WDC services constitutes acceptance of the most current version of all policies.

## 21. CANCELLATION

Written notice of cancellation must be submitted at least fifteen (15) days prior to the next scheduled payment date.

Cancellation becomes effective during the following billing cycle and does not eliminate responsibility for any charges, fees, obligations, or expenses incurred prior to cancellation.

By enrolling in The Warehouse Dance Company, the customer acknowledges and agrees to all terms contained in this Financial Policies & Payment Agreement.

## SECTION 2

### THE WAREHOUSE DANCE COMPANY

#### PARTICIPATION, TRAVEL, MEDICAL AUTHORIZATION, ASSUMPTION OF RISK & LIABILITY WAIVER

Effective Date: June 2, 2026

This Participation, Travel, Medical Authorization, Assumption of Risk & Liability Waiver ("Waiver") supersedes and replaces all prior participation waivers, travel releases, medical authorizations, and liability waivers previously issued by The Warehouse Dance Company ("WDC").

This Waiver applies to all participation in activities offered, sponsored, organized, supervised, conducted, or associated with WDC, whether on-site or off-site.

For purposes of this Waiver, "Participant" includes any student, dancer, adult participant, parent participant, volunteer, guest, or other individual participating in a WDC activity.

If the Participant is a minor, the parent or legal guardian executing this Waiver does so on behalf of the minor Participant and on behalf of themselves.

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# COVERED ACTIVITIES

This Waiver applies to all WDC activities, including but not limited to:

- Dance classes
- Acro classes
- Baton classes
- Clogging classes
- Hip Hop classes
- Private lessons
- Camps and clinics
- Competition team activities
- Competitions
- Conventions
- Rehearsals
- Recitals
- Performances

- Fundraisers
  - Community events
  - Travel activities
  - Disney and destination events
  - Parent participation classes
  - Volunteer activities
  - Transportation to and from events
  - Any activity occurring on WDC property
  - Any activity occurring off-site
  - Any other WDC-sponsored activity
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## ASSUMPTION OF RISK

I understand and acknowledge that participation in dance, tumbling, acrobatics, rehearsals, performances, competitions, conventions, travel activities, transportation, and related activities involves inherent risks that cannot be eliminated regardless of the care taken by WDC.

Such risks include, but are not limited to:

- Slips, trips, and falls
- Sprains and strains
- Broken bones
- Concussions
- Head, neck, back, and spinal injuries
- Physical contact with participants or spectators
- Equipment failure
- Facility defects or conditions
- Transportation accidents
- Weather-related incidents
- Exposure to communicable illnesses
- Permanent disability
- Death

I understand that injuries may result from:

- My own actions or omissions
- The actions of other participants
- The actions of spectators
- Instruction or supervision
- Equipment usage
- Stage conditions
- Facility conditions
- Transportation activities
- Conditions beyond the control of WDC

I knowingly, voluntarily, and expressly assume all risks, known and unknown, associated with participation in WDC activities.

I understand that participation is voluntary and that I may choose not to participate. By participating, I knowingly and voluntarily assume all risks associated with participation.

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## **RELEASE OF LIABILITY**

In consideration of participation in WDC activities, I, on behalf of myself, the Participant, and our respective heirs, executors, administrators, representatives, successors, and assigns, hereby release, waive, discharge, and covenant not to sue The Warehouse Dance Company, its owners, directors, instructors, choreographers, employees, volunteers, contractors, agents, representatives, designated drivers, affiliated organizations, landlords, event venues, and sponsors from any and all claims, demands, causes of action, damages, losses, liabilities, costs, and expenses arising out of or relating to participation in WDC activities.

This release specifically includes claims arising from negligence to the fullest extent permitted by Alabama law.

This release does not apply to claims arising from gross negligence, reckless conduct, or intentional misconduct.

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## **TRANSPORTATION CONSENT**

I understand that participation in WDC activities may require transportation in personal vehicles, vehicles owned by The Warehouse Dance Company, rental vehicles, charter buses, commercial transportation, rideshare services, or other transportation methods.

I authorize transportation of the Participant to and from official WDC activities, events, competitions, conventions, performances, camps, rehearsals, travel opportunities, and other studio-sponsored activities when necessary.

I acknowledge and understand that transportation carries inherent risks, including but not limited to accidents, collisions, injuries, property damage, disability, illness, and death.

I understand that insurance coverage applicable to any transportation incident may vary depending on the vehicle, driver, ownership of the vehicle, and circumstances involved.

I acknowledge that transportation may be provided by WDC staff members, instructors, volunteers, parents, designated drivers, commercial transportation providers, or other approved individuals.

I knowingly and voluntarily assume all risks associated with transportation related to WDC activities and release, waive, discharge, and hold harmless WDC and its representatives from any claims arising from transportation to or from WDC activities except to the extent prohibited by law.

I understand that participation in any activity requiring transportation is voluntary and that I may choose to provide my own transportation.

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# MEDICAL AUTHORIZATION

I certify that the Participant is physically capable of participating in WDC activities and that all known medical conditions, allergies, injuries, restrictions, medications, and relevant health information have been disclosed to WDC.

I understand that it is my responsibility to promptly update WDC regarding any changes in medical information.

In the event of illness, injury, accident, or emergency, and if I cannot be reached, I authorize WDC staff, volunteers, representatives, and emergency personnel to obtain medical evaluation, treatment, transportation, hospitalization, and emergency care deemed necessary by licensed medical professionals.

I understand and agree that I am solely responsible for all medical expenses incurred on behalf of the Participant.

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# INSURANCE ACKNOWLEDGMENT

I understand that WDC does not provide medical, health, accident, disability, travel, automobile, or life insurance coverage for Participants.

I acknowledge that it is my responsibility to obtain and maintain any insurance coverage desired for the Participant.

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# COMMUNICABLE ILLNESS ACKNOWLEDGMENT

I understand that participation in WDC activities may involve exposure to communicable illnesses, viruses, bacteria, or other health conditions.

I voluntarily assume all risks associated with exposure to communicable illnesses and release WDC from claims arising from such exposure to the fullest extent permitted by law.

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# INDEMNIFICATION

I agree to indemnify, defend, and hold harmless The Warehouse Dance Company, its owners, directors, instructors, employees, volunteers, contractors, agents, representatives, designated drivers,

and affiliated organizations from and against any and all claims, liabilities, damages, losses, expenses, costs, attorney fees, and demands arising from participation in WDC activities by myself or the Participant.

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## **COMPLIANCE WITH RULES**

I agree that the Participant will comply with all WDC policies, rules, safety procedures, instructions, and behavioral expectations.

I understand that WDC reserves the right to suspend, remove, or restrict any Participant whose conduct is unsafe, disruptive, inappropriate, or inconsistent with studio policies.

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## **INJURY REPORTING**

I agree to notify WDC as soon as reasonably possible following any injury occurring during a WDC activity.

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## **ONGOING WAIVER**

I understand and agree that this Waiver shall remain in full force and effect for all current and future participation in WDC activities unless revoked in writing and expressly accepted by WDC.

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## **SEVERABILITY**

If any provision of this Waiver is determined to be invalid, illegal, or unenforceable, the remaining provisions shall remain in full force and effect.

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## **GOVERNING LAW**

This Waiver shall be governed by and construed in accordance with the laws of the State of Alabama.

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# ELECTRONIC SIGNATURE

I understand that checking an acceptance box, electronically signing, registering through the WDC Parent Portal, or otherwise indicating acceptance electronically shall constitute a legally binding electronic signature.

By signing electronically, I acknowledge that I have carefully read this Waiver, fully understand its contents, understand that I am giving up certain legal rights, and voluntarily agree to be bound by its terms.

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# POLICY CHANGES

The Warehouse Dance Company reserves the right to modify, amend, interpret, suspend, enforce, or change this Waiver and related policies at any time, with or without notice.

Continued participation in WDC activities constitutes acceptance of the most current version of this Waiver.

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# ACKNOWLEDGMENT

I certify that:

- I have read this entire Waiver.
- I understand and voluntarily accept its terms.
- I am legally authorized to sign on behalf of myself and/or the Participant.
- I understand that I am giving up certain legal rights.
- I agree to be bound by all terms contained herein.

By signing electronically or in writing, I acknowledge and agree to all terms contained in this Participation, Travel, Medical Authorization, Assumption of Risk & Liability Waiver.

## SECTION 3

### THE WAREHOUSE DANCE COMPANY

#### CODE OF CONDUCT

Effective Date: June 2, 2026

This Code of Conduct applies to all dancers, students, parents, guardians, family members, guests, volunteers, spectators, and any individual attending, participating in, or representing The Warehouse Dance Company ("WDC") at any activity, event, class, rehearsal, competition, convention, performance, travel event, fundraiser, or studio function, whether on-site or off-site.

#### PURPOSE

The Warehouse Dance Company is committed to providing a safe, positive, respectful, and family-centered environment where dancers can learn, grow, and thrive. By entering our facility or participating in any WDC activity, all individuals agree to uphold the standards outlined in this Code of Conduct.

#### SAFETY & SUBSTANCE POLICY

Smoking, vaping, alcohol use, illegal drug use, or possession of prohibited substances is strictly prohibited anywhere on property leased, owned, operated, or utilized by WDC, including studio facilities, outdoor areas, sidewalks, parking lots, travel accommodations, competition venues, convention facilities, and off-site events.

Individuals appearing to be under the influence of drugs or alcohol may be denied entry, removed from an event, or subject to additional disciplinary action at the sole discretion of WDC.

#### RESPECTFUL CONDUCT

WDC maintains a zero-tolerance policy for behavior that negatively impacts the safety, well-being, or experience of dancers, families, staff, or guests.

The following behaviors are prohibited:

- Yelling at children
- Verbal abuse
- Threatening language
- Harassment
- Intimidation
- Physical aggression
- Physical discipline of any kind, including striking, hitting, grabbing, or inappropriate physical contact
- Bullying
- Teasing
- Exclusionary behavior
- Discrimination

- Disruptive conduct
- Profanity directed toward others
- Any conduct that creates an unsafe, hostile, or negative environment

All dancers, parents, guardians, family members, guests, volunteers, and staff are expected to treat one another with kindness, encouragement, professionalism, and respect.

#### ONLINE & PUBLIC CONDUCT

Respectful conduct is expected both in person and online.

This includes, but is not limited to:

- Social media platforms
- Facebook groups
- Parent groups
- Online forums
- Email communications
- Text messages
- Messaging applications
- Public reviews
- Digital content
- Indirect online communications

Statements, actions, posts, comments, recordings, videos, screenshots, messages, or other communications that are harmful, defamatory, threatening, harassing, disruptive, misleading, or damaging to the reputation of WDC, its staff, dancers, families, programs, or business operations may be considered a violation of this Code of Conduct.

#### PARENT & SPECTATOR EXPECTATIONS

Parents, guardians, family members, and guests are expected to support a positive environment at all WDC activities.

Parents and spectators shall not:

- Disrupt classes, rehearsals, performances, competitions, conventions, or events
- Interfere with instructors or staff while performing their duties
- Attempt to coach dancers during class or rehearsal
- Engage in confrontational behavior
- Create unnecessary conflict among dancers, families, or staff

Questions or concerns should be directed to studio leadership through appropriate communication channels.

#### SAFETY OF CHILDREN

The emotional, mental, and physical safety of every child is a priority.

Any conduct that places a child at risk, creates fear, causes emotional distress, or compromises the safety of participants may result in immediate removal from the facility or event and may lead to suspension or dismissal from WDC.

#### RIGHT TO REFUSE SERVICE & ACCESS

The Warehouse Dance Company reserves the right to refuse service, deny access to the facility, remove individuals from events, suspend participation, restrict access, discontinue enrollment, or terminate participation for any individual or family at any time.

This includes, but is not limited to, situations where behavior, communication, conduct, social media activity, online activity, or other actions are deemed inconsistent with the safety, values, culture, mission, reputation, operational needs, or best interests of WDC.

All decisions are made at the sole discretion of studio leadership and do not require justification, explanation, warning, or progressive discipline.

#### DISCIPLINARY ACTION

Violations of this Code of Conduct may result in:

- Verbal warning
- Written warning
- Removal from a class or event
- Temporary suspension
- Competition team suspension
- Revocation of participation privileges
- Removal from travel activities
- Dismissal from WDC programs
- Permanent termination of enrollment

Disciplinary action may be taken immediately if deemed necessary by WDC leadership.

#### REFUNDS

Any suspension, removal, dismissal, termination, restriction, or denial of participation resulting from a violation of this Code of Conduct may occur with or without refund at the sole discretion of The Warehouse Dance Company.

Nothing contained in this policy shall override the provisions of the WDC Financial Policies & Payment Agreement.

#### POLICY CHANGES

The Warehouse Dance Company reserves the right to modify, amend, interpret, suspend, enforce, or change this Code of Conduct and related policies at any time, with or without notice.

Continued participation in WDC activities constitutes acceptance of the most current version of this policy.

#### ACKNOWLEDGMENT

By enrolling in, attending, participating in, volunteering for, or otherwise engaging in any WDC activity, individuals acknowledge that they have read, understand, and agree to comply with this Code of Conduct.

## SECTION 4 THE WAREHOUSE DANCE COMPANY

### COMPETITION TEAM PARTICIPATION AGREEMENT

Effective Date: June 2, 2026

Competition Team participation is a privilege that requires a higher level of commitment, responsibility, professionalism, attendance, and financial accountability than recreational enrollment. By accepting a position on a WDC Competition Team, dancers and their families agree to the following expectations.

#### 1. MANDATORY ATTENDANCE

Competition Team members are expected to attend all required:

- Competitions
- Conventions
- Team rehearsals
- Performances
- Studio-scheduled appearances
- Choreography sessions
- Team events designated as mandatory by studio leadership

Because choreography, spacing, formations, and team performance depend upon full participation, failure to attend a required event may result in reevaluation of routine placement, performance opportunities, competition participation, or team status at the sole discretion of WDC leadership.

#### 2. PARENTAL RESPONSIBILITY & CUSTODY MATTERS

The Warehouse Dance Company does not participate in, mediate, or make accommodations for custody disputes or disagreements between parents or guardians.

All parents and legal guardians are responsible for coordinating schedules to ensure the dancer fulfills required team obligations.

Custody arrangements, parenting schedules, family disagreements, vacations, social activities, school events, or personal conflicts do not modify attendance expectations, financial obligations, or team requirements.

Failure to attend required events due to custody conflicts or scheduling issues may impact routine placement, performance opportunities, or team membership.

### 3. FINANCIAL RESPONSIBILITY

All competition-related fees, including but not limited to:

- Competition entry fees
- Convention fees
- Choreography fees
- Competition costumes
- Team fees
- Travel expenses
- Disney or destination event expenses
- Merchandise
- Studio-assessed competition expenses

remain the responsibility of the account holder as outlined in The Warehouse Dance Company Financial Policies & Payment Agreement.

Competition-related expenses are subject to the payment, refund, collection, account hold, and delinquency provisions contained within the WDC Financial Policies & Payment Agreement.

Missed events, withdrawal from routines, dismissal from the team, scheduling conflicts, illness, injury, or voluntary non-participation do not eliminate financial obligations.

### 4. ACCOUNT STANDING

Competition entries, convention registrations, travel opportunities, performances, costume orders, choreography, and other competition-related activities may be withheld, denied, canceled, or suspended for accounts that are not in good standing.

The Warehouse Dance Company shall not be responsible for missed deadlines, forfeited fees, lost opportunities, competition entries, travel reservations, or performance opportunities resulting from unpaid balances.

### 5. STUDIO DISCRETION

The Warehouse Dance Company reserves the right to make final decisions regarding:

- Team placement
- Routine placement

- Choreography assignments
- Performance opportunities
- Competition participation
- Convention participation
- Eligibility for travel opportunities
- Continued team membership

All decisions are made in the best interests of the dancer, the team, the studio, and the integrity of the competition program.

All decisions made by studio leadership are final.

## 6. PARENT CONDUCT & PROFESSIONAL BOUNDARIES

Competition families are expected to support a positive, professional, and respectful environment.

The Warehouse Dance Company maintains a zero-tolerance policy for:

- Harassment
- Intimidation
- Threatening behavior
- Disruptive conduct
- Verbal abuse
- Attempts to interfere with studio operations
- Attempts to coerce policy changes
- Online harassment
- Social media misconduct
- Conduct that negatively impacts dancers, families, staff, or studio operations

Parents and guardians remain subject to all WDC policies, including the WDC Code of Conduct, Financial Policies & Payment Agreement, Liability Waiver, and any competition program policies.

Any parent or guardian who engages in conduct deemed harmful to the studio, its staff, dancers, families, reputation, culture, or operations may be subject to immediate dismissal from the competition program at the sole discretion of studio leadership.

## 7. REMOVAL FROM THE COMPETITION PROGRAM

The Warehouse Dance Company reserves the right to suspend, restrict, or terminate Competition Team participation at any time if a dancer or family fails to comply with

studio policies, attendance requirements, financial obligations, behavioral expectations, or program standards.

Removal from the Competition Program may occur with or without refund as permitted by the WDC Financial Policies & Payment Agreement.

## 8. POLICY CHANGES

The Warehouse Dance Company reserves the right to modify, amend, interpret, suspend, enforce, or change this Competition Team Participation Agreement at any time, with or without notice.

Continued participation in the Competition Program constitutes acceptance of the most current version of this agreement.

## 9. ACKNOWLEDGMENT

I acknowledge that I have read, understand, and agree to the terms outlined in this Competition Team Participation Agreement.

I understand that Competition Team participation is voluntary and that continued participation confirms acceptance of these expectations and all applicable WDC policies.

## SECTION 5

### THE WAREHOUSE DANCE COMPANY

#### CLASS PARTICIPATION & STUDIO OPERATIONS POLICY

Effective Date: June 2, 2026

This policy governs class attendance, private lesson participation, communication procedures, weather closures, and general studio operations. Financial matters are governed separately by the WDC Financial Policies & Payment Agreement.

#### ATTENDANCE

Students are expected to attend all scheduled classes, rehearsals, private lessons, camps, clinics, and studio activities.

Consistent attendance is important to student development and overall class progression.

#### MAKE-UP CLASSES

The Warehouse Dance Company does not guarantee make-up classes for missed absences.

Students who miss class due to illness, vacation, scheduling conflicts, or other personal reasons are responsible for any missed material.

At the sole discretion of WDC, make-up opportunities, alternative instruction, or private lessons may occasionally be offered based on instructor availability.

Additional fees may apply.

#### PRIVATE LESSONS

Private lesson scheduling, cancellations, rescheduling, and payment terms are governed by the WDC Financial Policies & Payment Agreement.

Private lesson availability is not guaranteed and is subject to instructor availability.

#### WEATHER & EMERGENCY CLOSURES

In the event of inclement weather, facility issues, emergencies, public safety concerns, or other unforeseen circumstances, WDC may cancel, delay, reschedule, modify, or adjust classes and activities.

Families will be notified through available communication channels, including email, text message, social media, the Parent Portal, or other methods deemed appropriate by WDC.

WDC generally considers local school system closures when making operational decisions but reserves the right to make independent decisions based on circumstances affecting studio operations.

#### COMMUNICATION

Families are encouraged to communicate through official WDC communication channels.

Questions, concerns, scheduling matters, and studio-related issues should be directed to studio management or designated administrative staff.

Instructors are often teaching classes before, during, and after scheduled lessons and may not be immediately available for discussions.

WDC reserves the right to determine the appropriate communication channel for addressing concerns.

#### FACILITY EXPECTATIONS

All participants, parents, guardians, family members, guests, and visitors are expected to comply with all WDC policies, including the Code of Conduct, Financial Policies & Payment Agreement, Liability Waiver, Competition Team Participation Agreement, and any other applicable studio policies.

#### POLICY CHANGES

The Warehouse Dance Company reserves the right to modify, amend, interpret, suspend, enforce, or change this policy at any time, with or without notice.

Continued participation in WDC activities constitutes acceptance of the most current version of this policy.

#### ACKNOWLEDGMENT

By participating in any WDC activity, families acknowledge that they have read, understand, and agree to comply with this Class Participation & Studio Operations Policy.

## SECTION 6

### THE WAREHOUSE DANCE COMPANY

#### PHOTO, VIDEO & MEDIA RELEASE

Effective Date: June 2, 2026

By enrolling in, attending, participating in, volunteering for, or otherwise engaging in any class, program, activity, event, competition, recital, performance, rehearsal, camp, clinic, travel event, or other activity offered by The Warehouse Dance Company ("WDC"), participants and/or their parent or legal guardian agree to the following Photo, Video & Media Release.

#### CONSENT TO PHOTOGRAPHY, VIDEO & RECORDING

Participants, or their parent/legal guardian if under eighteen (18) years of age, grant permission to The Warehouse Dance Company to photograph, videotape, livestream, record audio, create digital media, and otherwise capture images, likenesses, performances, appearances, and voices during WDC activities.

This consent applies to all WDC activities, whether conducted on-site or off-site.

#### PERMISSION TO USE

The Warehouse Dance Company may use photographs, video recordings, audio recordings, livestream recordings, recital screen content, presentations, and other media containing a participant's image, likeness, performance, appearance, or voice for lawful business, educational, promotional, advertising, marketing, archival, and informational purposes.

Such use may include, but is not limited to:

- Social media platforms
- Studio websites
- Digital advertising
- Printed advertising
- Brochures
- Flyers
- Newsletters
- Recital programs
- Competition announcements
- Awards presentations
- Studio displays
- Lobby displays
- Slideshow presentations
- Recruitment materials
- Promotional videos
- Livestreams
- Recital screens and projections
- Event screens and projections
- News media submissions
- Press releases
- Educational materials
- Studio presentations

- End-of-year videos
- Recruitment presentations
- Future marketing campaigns
- Any other media format now existing or developed in the future

#### OWNERSHIP OF MEDIA

All photographs, videos, recordings, livestreams, recital screen content, presentations, promotional materials, and other media created by or on behalf of WDC shall remain the sole property of The Warehouse Dance Company.

#### NO COMPENSATION

Participants understand and agree that no compensation, royalties, payments, ownership rights, approval rights, or other consideration shall be provided for the use of their image, likeness, performance, appearance, or voice.

#### REVOCACTION OF CONSENT

Participants or their parent/legal guardian may revoke this consent at any time by submitting written notice to WDC.

Written revocation requests should be submitted to:

[info@warehousedanceco.com](mailto:info@warehousedanceco.com)

Revocation shall apply only to future uses after receipt of written notice and shall not apply to:

- Previously published materials
- Existing social media posts
- Printed materials already produced
- Recital programs already distributed
- Marketing materials already in circulation
- Archived content
- Competition announcements already published
- Recital videos already produced
- Event recordings already created
- Recital screen content already produced
- Media previously released by WDC

#### LIMITATION OF CONTROL

Participants understand that photographs, videos, recordings, livestreams, and other media shared publicly by WDC may be viewed, copied, downloaded, shared, reposted, redistributed, or otherwise used by third parties beyond the control of WDC.

WDC is not responsible for the actions of third parties who access, copy, share, repost, download, distribute, or otherwise use publicly available content.

#### NO EXPECTATION OF PRIVACY

Participants understand that WDC activities often occur in group settings, public venues, competition facilities, convention centers, performance venues, recital locations, and other environments where photography and video recording may occur.

Participants acknowledge that they should not expect privacy regarding their appearance or participation in such activities.

#### POLICY CHANGES

The Warehouse Dance Company reserves the right to modify, amend, interpret, suspend, enforce, or change this Photo, Video & Media Release at any time, with or without notice.

Continued participation in WDC activities constitutes acceptance of the most current version of this policy.

#### ACKNOWLEDGMENT

By enrolling in, attending, participating in, volunteering for, or otherwise engaging in any WDC activity, participants and/or their parent or legal guardian acknowledge that they have read, understand, and agree to the terms of this Photo, Video & Media Release.

## WEBSITE DOCUMENTS

The following documents are maintained separately on the WDC website and are not incorporated into this handbook:

- Privacy Policy
- Terms of Use

## FINAL ACKNOWLEDGMENT

By enrolling in, attending, participating in, volunteering for, or otherwise engaging in any WDC activity, participants and/or their parent or legal guardian acknowledge that they have read, understand, and agree to comply with all policies contained within this handbook.

The Warehouse Dance Company  
Dream Big. Shine Bright. Work Hard.